

WARILLA HIGH SCHOOL



YEAR 7

INFORMATION HANDBOOK

2021

'Warilla High School – Student Centred, Outcomes Driven'

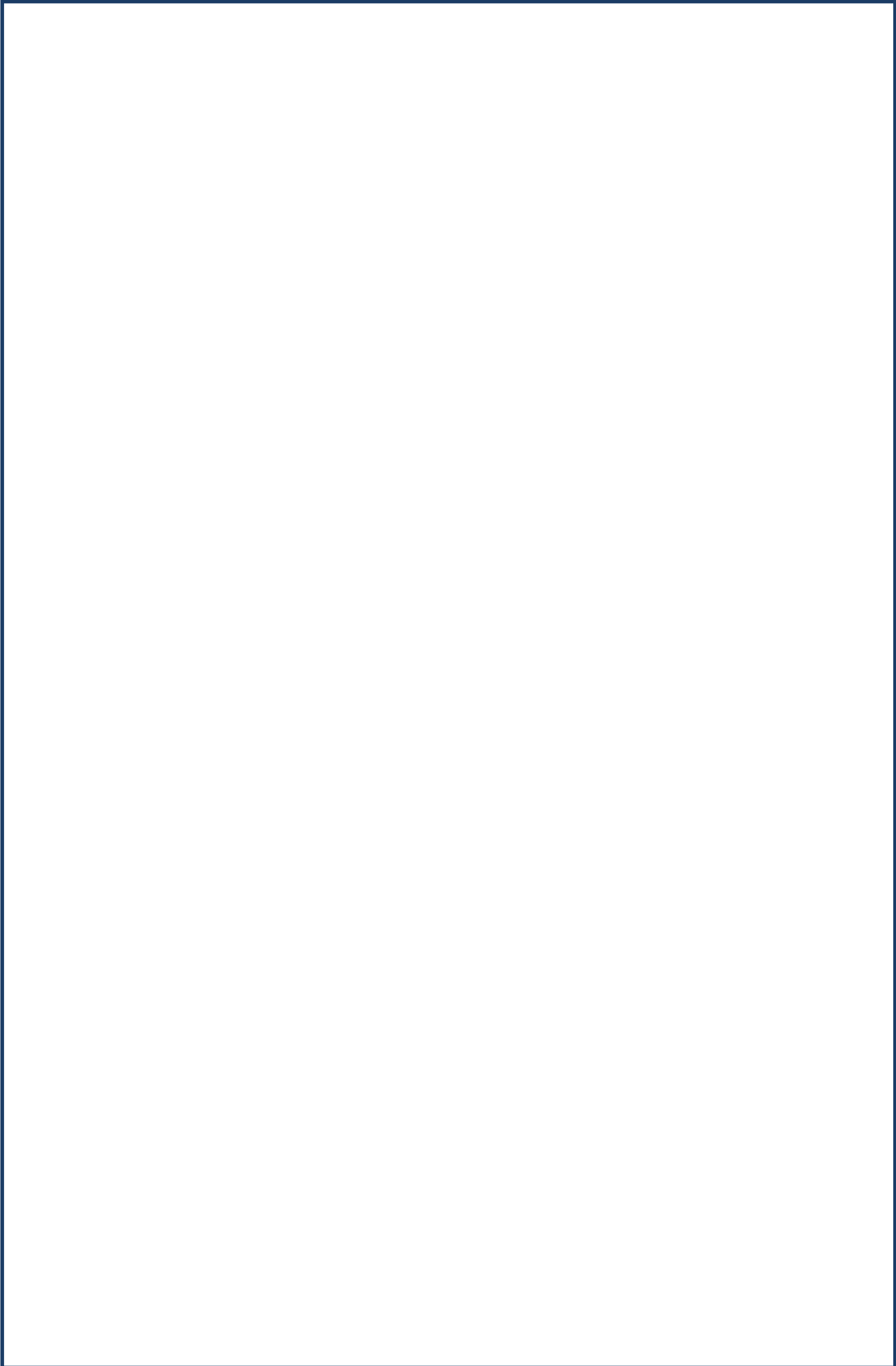


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A STATEMENT OF BELIEF

The principles and practices of Warilla High School are derived from a set of core beliefs that have been endorsed by our school community.

At Warilla High School, we believe that:

- Every child can learn
- Every child has the right to learn, and
- Every child has the right to access quality teaching practice

We believe that as a school, we are:

‘Student Centred and Outcomes Driven’

We commit to the notion of equality of opportunity for all members of our school.

We believe in a working environment of mutual respect and shared responsibility that promotes positive relationships among staff and students.

Working ethically and with integrity are hallmarks of our school.

School Values

- Excellence
- Respect
- Integrity
- Compassion

Please see pages 28-29

Class Rules

- Be prepared and on time
- Follow teacher instructions
- Phones / iPods off and out of sight
- Focus, Concentrate, Stay on task
- Right words, Right time, Right way

PRINCIPAL'S MESSAGE

Welcome to the best school in NSW!

Warilla High School is an outstanding, comprehensive public high school which caters for the needs of the rapidly expanding southern region of the Shellharbour City Local Government Area.

The school has been established for over 50 years and has a proud tradition of outstanding achievement in sport, academic and cultural pursuits and in community service.

Staff genuinely care about students and take the time to address their learning needs in a structured, compassionate and professional manner.

It is from this platform that Warilla High School has been able to distinguish itself as a quality learning centre. In recent years the school has:

- received numerous awards for excellence in education.
- won several Zone sporting competitions and been awarded Champion School for the past ten years.
- had students gain recent success state wide and nationally in a range of areas - music, film making, volunteer work, sport and academic competitions.
- developed close partnerships with local primary schools to improve high school transition and literacy skills.
- developed an exemplary welfare system which was acknowledged with a Director-General's Award for Excellence.
- won a number of state and national sporting titles. In 2016, the school was named NSW Combined Athletics Champions.
- developed an innovative community partnership program to secure the post school destinations of all students.
- initiated a volunteer ethic among students that has seen the school raise significant funds for charities.
- won regional awards for our strong partnerships with primary schools and the outstanding programs we run in Special Education.
- a world class Trade Training Centre in Metals & Engineering is now operative.
- at the 2019 Illawarra Schools Excellence in VET Awards, we won VET Student of the Year - Industry Category Award for Business Services and Retail Services.
- approximately 50 HSC students annually have gained early entry to University over the past 4 years.
- Staff who have won coveted Minister's Awards for Teaching Excellence.

Warilla High School has an unwavering conviction that every student who walks through our gates is capable of excellence. Understanding what form this excellence will take and finding the 'key' that unlocks it and allows students to reach their full potential is our challenge as educators. We look forward to working with you and your child and taking them beyond what they thought they were capable of achieving as learners.

Warilla High School is an exceptional school, doing exceptional things.

Michelle Brook
Principal



INFORMATION FOR PARENTS

**School Address:**

10 Keros Avenue
BARRACK HEIGHTS 2528

Postal Address:

PO Box 396
WARILLA 2528

Phone: (02) 4296 3055 **Fax:** (02) 4297 2817

Email: warilla-h.school@det.nsw.edu.au

Website: <https://warilla-h.schools.nsw.gov.au>

Facebook: <https://www.facebook.com/WarillaHigh>

Contact with the School

The school is as close as a telephone. Please ring or email if you have any enquiries or worries. Do not hesitate to contact us if we can be of assistance. We welcome your interest and concern.

Please contact the school office before coming to the school so that you can be sure the teacher is free from class and the information you require is readily available.

In the first instance, when seeking information, advice or an interview, please ask for the following members of staff:

Principal

Ms M Brook

Deputy Principal

Mr P Hales.....Years 7 & 11

Mr S KershawYears 8 & 12

Mr M Ind.....Years 9 & 10

Ms V Luckman.....Deputy

Year 7 Advisor

Mr J DelaneyStudent Welfare, Illness, Progress, Conduct

Head Teacher Wellbeing

Ms N Clark.....Student Welfare

Mr B RoskellStudent Learning Support

Head Teacher Administration

Mr G NolanAttendance

SCHOOL STAFF

Senior Executive

Parents with problems that are considered serious but of a more general or confidential nature should seek an appointment with a member of the senior executive. (Please ring the office for an appointment).

Principal	Ms M Brook
Deputy Principal	Mr M Ind
Deputy Principal	Mr P Hales
Deputy Principal	Mr S Kershaw
Deputy Principal	Ms V Luckman

Head Teachers

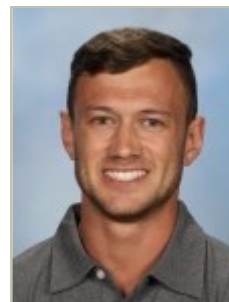
Each subject is looked after by a Head Teacher. If you are concerned about courses of study or the progress of your child you should discuss these issues with the relevant Head Teachers.

Head Teacher English	Mrs D Masters
Head Teacher Mathematics	Mr P Jones
Head Teacher Science	Ms C Munro
Head Teacher HSIE	Mr B Jones
Head Teacher Technology Applied Science (TAS)	Mr P Zubovic
Head Teacher Creative Arts (Acting)	Ms J Neden
Head Teacher PE/Health	Mrs M Tregonning
Head Teacher Admin - Teachers	Mr C Harrison
Head Teacher Admin - Students (Acting)	Mr G Nolan
Head Teacher Wellbeing	Ms N Clark
Head Teacher Wellbeing Learning & Support (Acting)	Mr B Roskell
Head Teacher Teaching & Learning Systems	Mr M Reid
Head Teacher Teaching & Learning	Ms S Bates
Head Teacher Support	Mr A Demertzis

YEAR ADVISOR'S MESSAGE

Welcome to Warilla High School!

Warilla High School (WHS) is an exciting environment for you to begin your new educational journey and I hope the eagerness with which you undertake the transition from primary to secondary carries into your learning.



Here at WHS we strive to support and encourage our students to achieve their very best and feel excellence in all aspects of their schooling, social and personal life. As students at WHS you will experience a quality education in a safe and encouraging learning environment, where you are welcomed and valued.

High school is a rewarding and eye-opening time for you, as you navigate adolescence and progress into adulthood. At Warilla High School you will experience a number of different classes each day as you move from lesson to lesson. You will find your teachers to be passionate and dedicated to ensuring you get the most out of your high school experience. They are solely focused on improving your knowledge and skills within the classroom, school environment and the wider community and aim to engage and inspire you in learning. Warilla High School has an extensive curriculum, and as you progress through secondary education it is up to you to grasp these opportunities to refine and specialise in subject areas that meet your interests, talents and learning needs.

Warilla High School offers a comprehensive range of extracurricular activities for students to participate in. These include a variety of academic programs, sporting opportunities, work experience, welfare programs, creative and performing arts programs, debating and public speaking opportunities, volunteering and leadership opportunities. You will learn to be respectful and active members of the community to prepare you for a fulfilling and productive adult life as lifelong learners.

I look forward to getting to know you all as you progress through your high school years.

Mr Jay Delaney
Teacher, PDHPE
Year Advisor | Year 7

STUDENT HELP NETWORK

Year Advisor

Students will have the same Year Advisor for their entire stay at Warilla High School and Mr Delaney is the first person you should see if you have any questions or difficulties at school. He is located in the PE Staffroom - E3.

School Counsellor

Students can talk to a Counsellor in A13, if they have any problems. All discussions remain confidential.

Head Teacher Wellbeing

The Head Teacher Wellbeing should be contacted for any issues concerning student welfare. The Welfare Hub is located on the first floor, Block E, Room E32.

Girls Support in Welfare Hub

Support is available to help any girl who may need extra assistance or support with personal or school problems.

Anti-Discrimination Officer

Ms Brook deals with school issues involving discrimination or racism. She can be located in the Principal's office in 'A' Block.

Aboriginal Education Officer

Mrs Maher is available for support, advice and information for Aboriginal students. She is located in the demountable near E Block.

Learning and Support Assistance

Ms Gaynor will work with identified students who have learning difficulties.

2021 BELL TIMES AND ROLL PROCEDURES

Period	Monday / Wednesday/ Friday	Period	Tuesdays
Roll Call	8:25 - 8:35 am	Roll Call/PBL/Year Meeting	8:25 - 8:45 am
1	8:35 - 9:35 am	1	8:45 - 9:35 am
2	9:35 - 10:35 am	2	9:35 - 10:25 am
Long Break 1 st Half	10:35 - 10:55 am	Long Break 1 st Half	10:25 - 10:40 am
Long Break 2 nd Half	10:55 - 11:15 am	Long Break 2 nd Half	10:40 - 10:55 am
3	11:15 - 12:15 pm	3	10:55 - 11:45 am
4	12:15 - 1:15 pm	4	11:45 - 12:35 pm
Recess 1 st Half	1:15 - 1:30 pm	Break	12:35 - 12:50 pm
Recess 2 nd Half	1:30 - 1:45 pm	5	12:50 - 1:40 pm
5	1:45 - 2:45 pm		



Period		Thursday Dry	Period	Thursday Wet
Year 8 - 11	Year 7		Period	
Roll Call/ Assembly		8:25 - 8:45 am	Roll Call	8:25 - 8:45 am
1	Year 7 Sport	8:45 - 9:35 am	1	8:45 - 9:35 am
2		9:35 - 10:25 am	2	9:35 - 10:25 am
Recess		10:25 - 10:45 am	Recess	10:25 - 10:45 am
3	3	10:45 - 11:35 am	3	10:45 - 11:35 am
4	4	11:35 - 12:25 pm	4	11:35 - 12:25 pm
Long Break		12:25 - 12:55 pm	Long Break	12:25 - 12:55 pm
Year 8 – 11 Sport	5	12:55 - 1:50 pm	Period repeated	12:55 - 1:50 pm
	6	1:50 – 2.45 pm	Period repeated	1:50 - 2:45 pm

PLEASE NOTE : Wet Weather Thursday

Term 1 & 2 – Periods 1 & 2 repeated
 Term 3 & 4 – Periods 3 & 4 repeated

DAILY ORGANISATION

Roll Call

Roll Call is at 8.25 am.

During Roll Call students must report to their designated Roll Call room with their Roll Call teacher.

Included in Roll Call activities:

- Marking of the official attendance roll for the day.
- Reading of daily announcements.
- Checking of uniform
- Collection and processing of student absent notes

Any students late to school must report to the library window with a note explaining their lateness to school and sign in for the day. Teachers will ask for the presentation of a late slip to gain entry into class.

Students who arrive late to school more than 3 times in the term, without a note, will be issued with a detention. Students will continue to be issued with a detention for each consecutive day they arrive late after the third time.

Subjects Studied in Year 7

(This is based on a fortnightly timetable cycle)

English	6 periods
Mathematics	6 periods
Science	6 periods
HSIE	6 periods
Language	6 periods
Music	3 periods
Visual Arts	3 periods
Technology	6 periods
Sport	4 periods
PD/Health/PE	4 periods
Guidance	1 period
Library Skills	1 period

SCHOOL FEES

YEAR 7	COST \$
General Service Fee	35
IT Technology Fee	5
Sport Fee	10
Wellbeing Initiatives	10
Music	5
Science	10
Design and Technology (Subject Fee)	45
Visual Arts	25
TOTAL	\$145

FORESHORE CENTRE	COST \$
General Service Fee	35
IT Technology Fee	5
Sport Fee	10
Wellbeing Initiatives	10
Life Skills	40
Design and Technology (Subject Fee)	30
TOTAL	\$130

FEE DETAILS

General Service Fee

Warilla High School charges a General Service Fee for each student. The fee enables the school to provide a variety of educational support resources including photocopying, examination papers, library books, teaching aids, first aid supplies, information booklets and newsletters for parents.

IT Technology Fee

Warilla HS internet usage and Infrastructure.

Wellbeing Initiative

The wellbeing fee is used to pay for wellbeing activities that may include anti-bullying workshops, peer support activities and/or other wellbeing initiatives like cyber safety, R U OK Day and body images.

Sport Fees

A sport fee is paid by all students to enable the school to purchase the necessary sport equipment used by the students.

Subject Fees

Some subjects require costly items to augment the school supplied material, in order to give pupils a full range of experience in the subject and in other cases to recoup the cost of supplied material which pupils may wish to personally take home and keep. In these cases a small special fee may be charged.

Student Assistance Scheme

This is designed to assist families who have financial difficulties in meeting educational expenses.

It applies to students in Years 7 - 10 and can assist with:

- Subject Fees
- Uniform

POP IS AT WARILLA HIGH SCHOOL

What is POP?

Parents Online Payments

What does this mean?

Parents can now make all Warilla HS payments for subject fees, excursions, library payments, school contribution, performances, school camp, sport etc on a secure Westpac site, directly into WHS bank account.

Why use this method?

You can make payments at a time that suits you, it is secure and easy to use. You don't have to send your credit card details, cash or cheque with your child. You will receive your receipt straight away, no need to leave your house!

What do I need to use POP?

A Visa or Mastercard credit or debit card and internet access.

Where do I start to make a payment?

Simply go to the Warilla HS website (<https://warilla-h.schools.nsw.gov.au/>) and click on the \$ Make a payment link (under the menu bar) and follow the instructions. For a full detailed instruction guide please visit our website.

<https://warilla-h.schools.nsw.gov.au/content/does/schools/w/warilla-h/www/news/2014/7/pop-parents-online-payments.html>

What else will I need?

Your child's name and date of birth and a description of what you are paying for, you don't need to know your child's student number as we don't use this feature.

What if I have more than 1 child to pay for?

You must process a payment for each child individually, however you can pay for multiple items at once

(eg. Maths, English and School Contribution in one transaction)

If you have any questions please contact the school office on 02 4296 3055 or alternatively email; warilla-h.school@det.nsw.edu.au



Guide to Access Sentral Parent Portal

Instructions on Using Sentral Parent Portal

Overview

This quick reference guide shows how to register an account on our Sentral Parent Portal.

Instructions

1. Please read the attached letter for all the details required to successfully setup an account.
2. Using a web browser navigate to <http://web1.warilla-h.schools.nsw.edu.au/portal/register>
3. Next we will need you to fill in a few details.

Username: Please enter your personal email address this will be used as your username.

Password: Pick a password that has at least 4 characters and confirm it again.

First Name: The first name of the main account holder (Parents), for multiple account holder you can complete the register process again.

Surname: The Surname of the main account holder (Parents), for multiple account holder you can complete the register process again.

Click 'Create your Account' once you have filled out your details.

The screenshot shows the 'Create a Portal User Account' form for Warilla High School. The form is titled 'Warilla High School Create a Portal User Account'. It contains the following fields and labels:

- Username:** John.Doe33@gmail.com (with a note: MUST BE A VALID EMAIL ADDRESS)
- Title:** Mr (dropdown menu)
- Password:** (masked with dots, with a note: MUST BE AT LEAST 4 CHARACTERS)
- First Name:** John (with a note: PLEASE PROVIDE YOUR FIRST NAME)
- Password (Confirm):** (masked with dots, with a note: PLEASE CONFIRM PASSWORD)
- Surname:** Doe (with a note: PLEASE PROVIDE YOUR SURNAME)

At the bottom of the form is a button labeled 'Create your Account' with a checkmark icon.

4. If you are successful, you will be directed back to the login page for the Parent Portal.
5. Login with the details you provided before.
6. You will be greeted with a 'Welcome Warilla High School Parent Portal'
7. Before your child(children) will appear in your portal, you will need to enter the access key provided on the attached sheet. After you have typed the key in, press 'Add Key' (Note: The access keys are case SeNSitive)

PTO

BOOK AND EQUIPMENT SUMMARY

General Information for All Students

All students in **Years 7** (including Foreshore Centre) are required to have:

- Pencil Case
- Blue or Black Pens
- Red Pens
- HB Pencil
- Eraser
- Glue Stick
- Colored Pencils
- Scissors
- Ruler marked in cm and mm (metal rulers are not permitted at WHS)
- Calculator - Casio FX82AU Plus II (available from the school for \$24)

PLEASE NOTE

Books should be covered and free of graffiti. Permanent markers are not permitted in school.

COURSE	REQUIREMENTS
English	BYOD + 240 page exercise book
Mathematics	280 page grid book, Casio FX82AU Plus II Calculator, Geometry Set
Science	256 page pre-margined, lined A4 book
Visual Arts	Art diary, 2B & HB pencil
Japanese	98 page exercise book
PDHPE	BYOD + Sports Uniform & A4 260 page exercise book
Geography	BYOD + 1 x A4 128 page exercise book
History	BYOD + 1 x A4 128 page exercise book
Music	Music Book (combined manuscript and writing lines)
Technology	BYOD + A4 display book (20 sleeves)
Guidance	96 page exercise book
Foreshore Centre	6 x 98 page exercise book + 1 x Maths Grid Book

Calculators

Calculators are incorporated into the Mathematics curriculum from Year 7 onwards, so it is essential that students have purchased one from either the front office at school, who will issue a receipt to be taken to the Mathematics staff room, or from another retailer. It is preferred that students are using the same calculator as they become more and more complex in their operation with every upgrade.

With students attempting the NAPLAN testing in Year 7 and 9 it is essential that each student has their own calculator, as one of the two numeracy sections is a calculator section, and students without one will be disadvantaged.

The model used at Warilla High School is the Casio Fx82AU PLUS II. It may be found cheaper when some retailers run specials but our supplier provides us with twice the normal warranty offered by the stores. It can be purchased from the front office at a cost of \$24.

Diary

- All students in Year 7 will be provided with a hard copy diary at the beginning of the year .
- The diary will also allow teacher commentary directed to parents.
- It will contain essential information, including daily organisation, staff lists, examination dates, competitions, graduations, school photos and the like.

HOMework AND ASSIGNMENTS

Students will receive homework AND assignments in all subject areas.

Many problems are caused by leaving assignments and projects until the last minute. An organised homework program would avoid this. Students who regularly fail to do homework will have letters sent home. Further failure to complete homework will lead to homework detentions.

Assignments will be issued individually for each subject studied. Failure to submit assignments can lead to a failure to achieve course requirements.

Tests will also be given in different subjects and students should ensure they are regularly reviewing and revising their class work.



Throughout 2021 Warilla High School will continue to roll out our BYOD program. This initiative has involved all teaching staff receive extensive training in the use of a broad range of technological resources for use in a 21st Century learning environment. Substantial upgrades of the existing network and Wi-Fi systems used to support the use of technology throughout the school including outdoor areas is ongoing.

Warilla High School has endorsed our BYOD program in consultation with all members of the school community. As a result of this decision, there is an expectation that all students bring a device to school every day. We recognise that just like uniforms, supplies, and extracurricular activities, a device for student use represents a significant investment for families. In response to this we are offering a range of support options for those families who are unable to meet these expectations due to financial hardship. Please contact the school to discuss these options if support is required. In order to enable future-focused 21st century learning programs to continue to be implemented at Warilla High School it is very important that your child is ready to participate in this BYOD program from the beginning of 2021.

A Snapshot of device usage around Warilla High School

Science

BYOD Technology will be utilised in all classrooms in a variety of mediums with many staff exploring the uses of Microsoft Online Class Notebook. BYOD will be used as research tools and data software will be assessed to complement experimental tasks. Classes will be expected to register with their Google Classroom and teacher will access resources to expand upon activities.

Technology and Applied Studies (Mandatory)

BYOD utilised for online Safety testing for each technology undertaken and then throughout the course for Design Portfolio work, for each area studied. Classes will be expected to register with their Google Classroom with resources used as appropriate.

HSIE

BYOD Technology will be utilised in the combined Geography/ History course to gather research and collaborate whilst completing critical thinking projects.



Key Features of BYOD Device - Minimum Recommendations

- Screen size – Above 13inch
- Storage – 128GB or above of storage space
- A physical Keyboard (no on-screen keyboard)
- Memory - 4GB Ram

It is also important that laptops brought by students are suitable for use at school. Windows or Mac are preferred. iPads are accepted. Android tablets are discouraged due to issues with the DoE network. We will continue to update details of the minimum specifications and the types of devices suitable for use in the school environment on the following website;

<https://warilla-h.schools.nsw.gov.au/byod.html>

Students will also be able to access Microsoft Office and Adobe software free of charge to place on their device. Please DO NOT purchase these software packages from retailers

We appreciate your support and participation as we continue with this transition. We will continue to keep you informed.

Barry Jones / David Baldwin

(On behalf of the Warilla High School Technology Team)

INFORMATION FOR STUDENTS

Sick or Hurt

Our school's sick bay is located in E Block. We have a first aid SASS person in there Monday to Friday, 8.15am to 3.00pm.

If you are unwell or require first aid please get a note from your teacher or deputy principal and go to the sick bay. Parents/carers will be contacted and arrangements made for you to go home if required.

PLEASE NOTE: We are unable to administer Panadol, Nurofen etc. as it is against department guidelines. If medication is required parent/carer will be contacted.

Lost and Found

Any items found should be handed in at the front office. Students should go to white cupboard outside A3 for lost clothing or front office for other items.

School and Excursion Fees

Before school or during recess, go to the Front Office in 'A' block. Line up at the window. Keep all receipts. Permission notes are to be handed to the teacher organising the excursion.

We have an online payment portal (POP) linked to the school's website to make it easier for you to pay for school related payments. This is a secure payment page hosted by Westpac Bank.

Log onto our school website at <https://warilla-h.schools.nsw.gov.au>

Late to School

Up until 9.15am go to the side window of the Library between 'A' block and the Library block. One of the Office Staff will record your information and give you a late slip to get into class. After 9.15am report to the front office. Arriving late 3 times without a note from parent/carer will result in parents being contacted by the school and consequences will apply.

Don't have the right Uniform

Students who are out of uniform will be assisted by the school to meet their obligations in this area. Any student out of uniform needs to provide a note from home explaining why and see their relevant Deputy Principal before Roll Call.

Bathroom Visits

Students should wait until breaks to go to the toilet. If you have to go during class you will need a note from your teacher and you must use the 'D' Block toilets. Do not use the toilets between lessons.

Personal Problems

Please see your Year Advisor. The school also has 2 Counsellors, located upstairs in 'A' Block. Make an appointment to see them unless it is an emergency.

Ride a Bike, Scooter or Skateboard to School

Wear a helmet. Lock your gear in the bike racks provided in the enclosure between 'E' Block and the canteen. Do not ride in the school grounds.

Absent from School

Hand in a completed absence slip during Roll Call on the day you return. Absences will be monitored and parents/carers will be contacted if there is any concern about unexplained absences. Parents can also explain absences via the Parent Portal.

Leaving School Early

Take a note from your parents/carers indicating why and when you must leave to the Library Block before 8.25am. A 'School Leave Pass - Partial Absence' will be issued. If leaving during a lesson, you must show it to your teacher at the start of the period.

FEATURES OF THE SCHOOL

Medication

Your parents and doctor should complete the form available from the front office. Take this form and your medication to the First Aid room in E Block, and Foreshore Students to the Foreshore Centre Staffroom E9.

Library

The School Library is the major resource centre of the School. The Library is open from 8.00am in the morning until 2.45pm in the afternoon.

Most books may be borrowed for 2 weeks. Reference books, videos and magazines are available for overnight loan only.

Computers are available for student use in the library. Students need to book computers for breaks.

P & C Association

The Parents and Citizens Association meets on the second Tuesday of every month at 6.00 pm in the School Library. At these meetings all aspects of Warilla High's activities are discussed. Parents are welcome to attend. This is one of the main means of communication between parents and the school. Parent representatives selected from P&C membership also serve on school committees. In addition, the school organises Parent Forums on current educational issues.

Newsletters

These are issued twice a term. Newsletters are packed with information to inform parent/carers and the local community about what is happening in our school. Please make sure the office has your email details to ensure you get this valuable information. Newsletters are also available for viewing on the school website. A hard copy is also available from the front office on request.

Reports

Formal reports are issued electronically twice a year, at the end of Semester 1 and Semester 2, to indicate your child's progress in each subject studied. In addition to academic ranking and position in group, there will be information on attitude and class conduct, general behaviour and personal comments by classroom teachers.

A **"Welcome to Warilla High School Family Afternoon Tea"** gives parents the opportunity to see how their child has adjusted to high school life and also to meet their child's teachers on an informal basis.

Towards the end of Term 1 Year 7 Interim Reports will be issued. More detailed information will be advised during Term 1.

Careers Education

Warilla High School provides a full time Careers Advisor, Careers Advisory Centre and a range of activities designed to help students from high school to enter the work force or to continue further studies.

Students in Year 7 will be introduced to the Careers Team during Guidance, and will have the opportunity to join the Warilla High School Careers Website. Students will also create a resume.

Parents are invited to visit our Careers website at www.warillahighcareers.com, and join us on Facebook (Warilla High Careers) to keep up to date with current information.

Parent Teacher Interviews

Parent / Teacher interviews are usually held mid-year (detailed notes will be sent home with your child at the appropriate time) and parents/carers are encouraged to attend to discuss their child's progress with the teaching staff. Students will also be given a detailed information note to take home before the interviews.

Parents will be able to book an interview through the Sentral – Student/Parent Portal.

If you are concerned about how your child is performing at school you may contact the school and make an appointment with the Year Advisor.

Student Representative Council

The SRC plays an important role in the school by providing a forum for the students' needs and ideas to be heard. The SRC members are encouraged to obtain leadership skills such as public speaking, confidence and organisational abilities. The members of the SRC are often asked to represent our school at functions both inside and outside school.

Each year has 4 representatives, along with an Aboriginal representative and a Special Education representative, who are nominated and elected by their peers. The four Year 7 representatives will be elected in February with a formal induction ceremony taking place during that month.

The SRC members meet during roll call to discuss the students' ideas, school improvements, school socials, charity work and other projects of interest.

Canteen

The Warilla High School canteen supports the Healthy Canteen Policy and has a 'Healthy Canteen' accreditation.

Camps

Year camps are organised by Year Advisors. Camps provide Year groups a chance to bond and help build resilience and a range of skills necessary for success in high school. There are camps for Year 7 and 11 each year.

After School Tutoring

The school provides a free after school tutoring service with university students in E21 on a Tuesday afternoon from 1:40pm to 3:30pm for Years 7 – 12.

Excursions

Each faculty organises relevant excursions throughout the year. This a great chance to learn outside of the classroom and truly experience the subjects you have learnt about.

Volunteering

Warilla High School has a comprehensive volunteering program. Students and the school itself have been recognised on multiple occasions for their commitment to helping the community. Volunteering hours are a great opportunity for work experience and look great on a resume.

Peer Support

Peer support provides guidance and support for students from selected older student role models. A number of different activities are held throughout the year, allowing team bonding and developing a range of social skills.

Breakfast Club

The breakfast club is on Wednesday mornings 7:30-8:15 up in E Block. It is a grab n go breakfast of toast, fruit, shakes etc.

SPORTS ACTIVITIES

All students at Warilla High School are required to participate in the school sports program. Year 7 sport is integrated through the school timetable on a Thursday morning during periods 1 and 2 with all students participating in a variety of different sports with a strong emphasis being placed on the learning of appropriate skills (both games based and recreational). This develops student's ability to be able to transition and participate in grade sport competitions against other Southern Illawarra Zone schools in years 8-10.

On a Thursday the expectation is that students wear their Warilla High School Sports uniform which is purchased from the uniform shop at the school.

Attendance is compulsory and is even more important given the increase in health issues that young people are facing in day to day living. Physical activity has been proven to help reduce a number of health issues in young people even though they are not always willing or able to acknowledge its benefits. It is important for parent's and carers to support participation in physical activities such as weekly integrated school sport and annual school sporting carnivals.

If for some reason a student cannot attend or participate in sport for the day it is recommended that contact is made with the school (year 7 advisor, Head Teacher PDHPE or the relevant Deputy Principal).

We encourage students to enter state wide NSW CHS Knockout competitions that will occur throughout the year which includes a wide variety of sporting opportunities.



WARILLA HIGH SCHOOL CORE VALUES

E

Excellence

Aim to achieve your personal best.

R

Respect

Show respect to yourself and others.

I

Integrity

Be honest and trustworthy.

C

Compassion

Care for the wellbeing of yourself & others.



WHS CORE VALUES

WHAT DO THEY MEAN?

EXCELLENCE

- Be at school everyday.
- Strive for your personal best.
- Persist through challenges & difficulties in learning.
- Be prepared for learning - organise, plan and revise.
- Engage in class activities.

RESPECT

- Follow teachers' instructions.
- Speak politely.
- Wear our school uniform with pride.
- Take care of our equipment & facilities.
- Value other students personal space & property.

INTEGRITY

- Be truthful, regardless of the consequences.
- Be on time to all lessons.
- Do your own work.
- Be accountable for your actions.
- Use technology & social media responsibly.

COMPASSION

- Treat people with courtesy and kindness.
- Have pride in our community.
- Accept others and their differences.
- Care for yourself and others.

POSITIVE INCENTIVES

Reward Student Excursions

Throughout the year excursions are held for those students who have been achieving well. Criteria for the excursion may include a required number of merits, nomination by Year Advisor and no negative entries on their record.

Rewards System—VIVO

Vivo is Warilla High School's online Merit system that works to reward students for positive behaviour and community contributions. Both students and parents are notified of points that have been allocated throughout the day and can monitor their accounts online or using the Vivo App. Students can go to the Vivo Shop and use their points for a number of rewards.

The points contribute to each student's bronze, silver, gold, platinum and diamond merit levels, as well as house points.



Semester Awards

Teachers recognise students who have achieved outstanding results in a particular subject.

Principal's Letter

Each Semester a number of students in each year receive a letter from the Principal commending them on their application to their studies. Students are nominated by their Year Advisor on the recommendation of teachers.

Gold Awards Ceremony

Twice a year an assembly is held to present students with their Gold, Platinum and Diamond Awards.



WARILLA HIGH SCHOOL REWARDS SYSTEM



Core Values

Excellence, Respect, Integrity, Compassion



Recognise



Engage



Collect

Vivo is Warilla High School's online Merit system that works to reward students for positive behaviour and community contributions. Both students and parents are notified of points that have been allocated throughout the day and can monitor their accounts online or using the Vivo App. Students can go to the Vivo Shop and use their points for a number of rewards.

The points contribute to each student's bronze, silver, gold, platinum and diamond merit levels, as well as house points. Information sheets and log in procedures will be distributed at the beginning of 2021

WARILLA HIGH SCHOOL MERIT SYSTEM

200 Vivos



400 Vivos



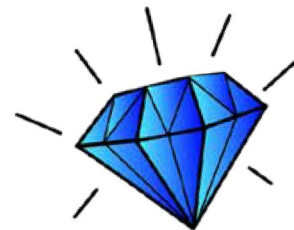
800 Vivos



2600 Vivos



5200 Vivos



SCHOOL LEVELS

	LEVEL	
MERIT ZONE = merit levels	DIAMOND	5th Certificate of Excellence (2 Platinum Cert)
	PLATINUM	4th Certificate of Excellence (3 Gold Cert)
	GOLD	3rd Certificate of Excellence (2 Silver Cert)
	SILVER	2nd Certificate of Excellence (20 merits)
	BRONZE	1st Certificate of Excellence (10 merits)
DECISION TIME	GREEN	ENTRY LEVEL <i>You are at the 'traffic lights' – which way will you choose to go?</i>
RED ZONE = behaviour levels	YELLOW	WARNING LEVELS <i>Classroom teacher monitoring</i>
	ORANGE	HEAD TEACHER MONITORING
	RED	PRE SUSPENSION <i>Things are not going well – time to 'stop the downhill slide'!</i>
		SUSPENSION
		EXPULSION

Warilla High School Values

Excellence
Respect
Integrity
Compassion

JUNIOR SCHOOL UNIFORM

Correct school uniform must be worn at all times within school hours.

Boys

School polo shirt with logo
Plain navy blue jacket or jumper
Plain navy trousers
Plain navy mid-thigh shorts with WHS logo
YEAR 7 WHS SCHOOL SHORTS ARE MANDATORY
School tracksuit

Girls

School polo shirt with logo
Plain navy blue jacket or jumper
Plain navy trousers
Plain navy mid-thigh shorts with WHS logo
Plain navy mid-thigh skirt
YEAR 7 WHS SCHOOL SHORTS/SKIRTS ARE MANDATORY

A NOTE FROM YOUR PARENT/CARER IS REQUIRED IF YOU ARE OUT OF UNIFORM

Shoes: Predominately Black or White Sneakers or Joggers

Note: Light canvas shoes are NOT acceptable ie. Raben/Converse

NB: For Work Health & Safety reasons thongs are not acceptable

- Jewellery must be kept to a minimum and be unobtrusive
- A plain white T-shirt may be worn under the white polo shirt
- Shirts must be buttoned to a socially acceptable height
- Plain means without patterns, stripes, slogans of any kind
- In cold / wet weather any jacket worn must be plain navy blue

Uniform Shop Hours

Wednesday 12pm – 5pm

Friday..... 8am– 1pm

- If a student is unable to wear an item of uniform on any particular day , they must report to the Student Administration Area before 8.25am with a note from home.
- If the student does not have a note for being out of uniform they will be placed on a lunch detention.

SPORT UNIFORM

Footwear

Sports shoes or joggers must be worn

Shirt

Warilla High School Sports Shirt must be worn for PE/Sport

Shorts

Plain royal blue

NB: Cargo, surf wear or other fashion shorts are not permitted

Tracksuit

A navy blue tracksuit can be worn but only for sport

Jewellery

No earrings (except studs), rings, bangles or necklaces.

PE Uniform

You must have a note from a parent/carer if you are out of uniform or unable to attend PE. Shorts \$30 and sport polo \$35 are available from the uniform shop.

All Students

Students must change into their PE uniform before the lesson and change back into their school uniform after the lesson. Students who do not provide a uniform will not do the practical lesson and appropriate disciplinary consequences will be put into effect. Students having major difficulties meeting these requirements should meet with Mrs Tregonning Head Teacher PE to discuss and resolve their problem.

NB: Sports uniform may be worn all day on Thursdays for Sports. You must have a note from a parent/carer if you are out of uniform or unable to attend PE or Sport.

School Uniform

- All students in the school are expected to wear school uniform
- The uniform has been endorsed by both the Parents & Citizens Association as well as the Student Representative Council
- The *Daylight Company* will supply and sell Warilla High School Uniform. Purchases can be made on-line or at the uniform sales office in the main foyer of the School Administration area. Please note that the Uniform Shop has designated trading hours which are as follows: Wednesday 12.00pm – 5.00pm & Friday 8.00am – 1.00pm

UNIFORM POLICY

Years 7 - 10 Junior School Uniform

Boys	Girls
Plain White Polo Shirt	Plain White Polo Shirt
Plain Navy Blue Jacket or Jumper	Plain Navy Blue Jacket or Jumper
Plain Navy Trousers	Plain Navy Trousers
Plain Navy Mid Thigh Shorts	Plain Navy Mid-Thigh Shorts or Skirt
School Tracksuit	School Tracksuit

Years 11 – 12 Senior School Uniform

Boys	Girls
Sky Blue School Button Up Shirt	Sky Blue School Button Up Shirt
Plain Navy Blue Jacket or Jumper	Plain Navy Blue Jacket or Jumper
Senior Jersey	Senior Jersey
Plain Navy Mid-Thigh Shorts or Trousers	Plain Navy Mid-Thigh Shorts or Trousers
	School Checked Pleated Skirt
School Tracksuit	School Tracksuit

IMPORTANT: PLEASE NOTE THE FOLLOWING

Shoes: Predominately White or Black Fully-enclosed Sneakers or Joggers. NOTE: Light canvas 'Raben' shoes/ballet style shoes are NOT ACCEPTABLE due to WH&S regulations.

NB: Also for Workplace Health & Safety reasons thongs are NOT ACCEPTABLE, students who wear thongs to school will be sent home. Common sense should be used when selecting footwear. Obviously high platform shoes OR high platform joggers are not appropriate for school. Shoes **MUST** have firm uppers.

Jewellery: MUST be kept to a minimum and be unobtrusive, including studded body piercing. Studded belts are NOT ACCEPTABLE.

Leggings or tights worn on their own (ie without a skirt covering them) are NOT ACCEPTABLE. Offending students will be asked to report to the Deputy Principal where they will be given a skirt or shorts to wear on loan for the day. Failure to comply will result in offending students being sent home.

Skirts and shorts must be of appropriate length ie: mid-thigh.

Skirts, shorts or pants must also be worn at a socially acceptable height at all times so that there is no gap between the shirt and skirt etc.

A plain WHITE T-shirt may be worn underneath the normal white school polo shirt for Years 7-10 or the blue senior shirt for Years 11 and 12. Shirts must be buttoned up to a socially acceptable height at all times.

PLAIN means WITHOUT patterns, stripes, slogans of ANY kind. Brand names are unacceptable unless SMALL in size and INSIGNIFICANT to the observer.

School representative sport jumpers are only to be worn on sports day ie Thursday.

In very cold/wet weather any jacket worn MUST BE PLAIN NAVY BLUE.

Physical Education and Sport Uniforms

Footwear	Sports shoes or joggers must be worn.
Shirt	The Warilla High School Sports Shirt must be worn for PE and Sport.
Shorts	The Warilla High School Sports Shorts must be worn for PE and Sport. NB: cargo, surf wear or other fashion shorts are not permitted.
Tracksuit	The school tracksuit for both boys and girls.
Jewellery	No earrings (except studs), rings, bangles or necklaces.

ON THURSDAYS STUDENTS ARE PERMITTED TO WEAR THEIR PE UNIFORM ALL DAY.
IT MUST **NOT** BE WORN IN NORMAL CLASSROOM LESSONS ON **ANY OTHER DAY**.

The majority of uniform items are available from the Uniform Shop



Warilla High School UNIFORM SHOP
Price List

NAME: _____ YEAR: _____ DATE: _____ REC# _____

ITEM		PRICE	SIZE	QTY	TOTAL INCL GST
Girls	SNR Sky Blouse	32.00			
	Girls Shorts	36.00			
	SNR Tartan Skirt	48.00			
Boys	SNR Boys Sky Shirts	32.00			
	Boys Navy Shorts	36.00			
Unisex	Fleecy Jackets (disc)	20.00			
	JNR Polo	32.00			
Sports	Microfibre Jacket	60.00			
	Royal Sports Shorts	30.00			
	Trackpants	40.00			
	Sports Polo	35.00			
Accessory	Navy Scarf	12.00			
	Boys Navy Tie	20.00			
	Girls Tie	10.00			
	Tote Bag	01.00			

UNIFORM ENQUIRES PLEASE PHONE: 0401 680 325

Purchase Online: daylightsportswear.com/warilla
Please Pick-up all orders at the school uniform shop

MASTERCARD VISA EFTPOS NOW AVAILABLE, CHEQUES NOT ACCEPTED. NO LAYBY.
* Prices are subject to change without notice

MOBILE PHONE, IPOD & ELECTRONIC DEVICES POLICY

It is strongly recommended that students do not bring mobile phones etc. to school.

- **Mobile phones, iPods and electronic devices must be switched off and out of sight during lessons and change of class. Ear phones are to be removed from ears during all lessons.**
- Mobile phones are only to be used during lunch and recess breaks and only for **legitimate, legal communication** purposes. A student **cannot use the camera in a mobile phone.**
- Students who have devices switched on in class (including phones that ring, vibrate or indicate a text message, iPods and other electronic devices) will be dealt with via the school's discipline system.
- Continued use of a phone, iPod or other electronic device could result in a suspension for continued disobedience.
- Students who bring phones or other equipment to school do so entirely at their **own risk.** The school will not be responsible for lost or stolen phones, ipods or other electronic entertainment devices.

NB: At no time should a student use their mobile phone during school hours to contact a parent and arrange to be picked up even if they are sick. These arrangements can only be made through the front office.

ANTI BULLYING AND HARASSMENT POLICY

Bullying is intimidation of a physical, verbal or psychological nature. It includes teasing, exclusion, gestures, abuse, threats, assault, property damage and malicious gossip, including by text messages and the internet.

Warilla High School has a zero-tolerance approach to bullying. Students found guilty of bullying will have severe consequences applied.

Students subject to bullying should report the incident to their teacher or the playground duty teacher. Issues of persistent bullying will be dealt with by the Head Teacher Welfare or the Deputy Principal. Students who are the target of persistent bullying will be referred for extra support with anti-bullying strategies. Referral can be made to the Head Teacher Welfare or the School Counsellor.

WH&S / EVACUATION PROCEDURES

Shoes

For student's safety around the school grounds and in many practical classrooms appropriate footwear must be worn. Shoes must be sturdy, leather and fully enclosed.

Bus

Appropriate behaviour is required when lining up for and travelling on school buses. Failure to do so will result in the school taking disciplinary action.

Crossing Roads

Care should be taken at all times when crossing roads to and from school. Use appropriate pedestrian crossings when available.

Evacuation

In case of an emergency there are signals to indicate evacuation and lock down procedures.

- Evacuation - 1 continuous bell
- Lock down - 3 long bells followed by 2 short bells
- Lockout - 4 short bells

Every classroom has evacuation procedures displayed and students are to follow the directions of their teacher in the event of an emergency.

IMPORTANT INFORMATION FOR PARENTS / CARER

Messages to Students

Please do not contact the school with messages for students unless it is an emergency. Often parents ring just before break or end of the day and it is almost impossible to get a message to students at this time. Under no circumstances are students to ring their parents to arrange to be picked up - this must be arranged through the front office or a Deputy Principal.

Dropping off and picking up students

Do not drop off or pick up students in the staff car park or the allocated bus zones at the front of the school. Council Rangers patrol this area regularly.

Students riding bikes, scooter and skateboards to school

Students are required by law to wear a helmet at all times when riding a bicycle or scooter. The school has a locked bicycle enclosure but there are no secure storage facilities for scooters or skateboards, students bring them to school at their own risk.

Teacher contact

If you ring to speak to a teacher they may not be able to return your call immediately, due to class or other commitments but they will endeavour to make contact within 24 hours.

PERSONAL PROPERTY POLICY

Personal property includes mobile phones, personal music devices, bikes, scooters, large sums of money, sporting equipment, calculators, laptops and other electronic or valuable equipment.

While the school is generally a safe environment, it is unfortunate that from time to time personal items are lost or stolen.

Students should not leave valuables unattended at any time. It is not safe to leave them in bags outside classrooms, in the quad, in pencil cases or anywhere else. The safest place for this equipment is at home. If it is brought to school students are advised to keep it secure at all times.

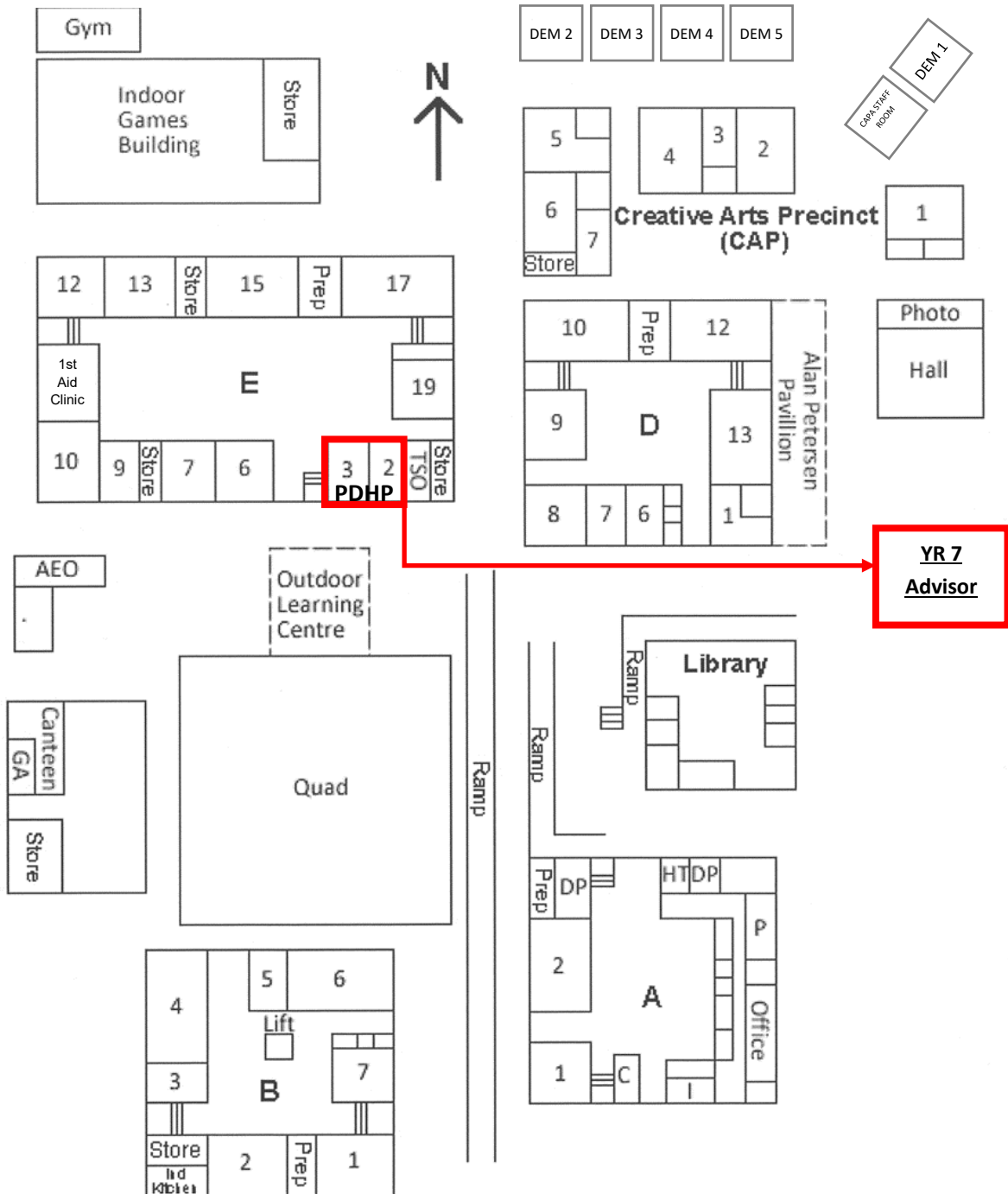
Please note that the school has no insurance for stolen or lost items, and we are therefore unable to replace or pay for personal items should they go missing. **If students choose to bring personal property to school they do so entirely at their own risk.**

SCHOOL MAP—GROUND FLOOR

P	Principal	AEO	Aboriginal Edu	E3	PD/H/PE
DP	Deputy Principal			E9	Support
HT	Head Teacher Admin	Staff Rooms:		CAP7	Creative Arts
C	Careers Advisory Centre	B3	HT T&L	D6, 7	Toilets
I	Interview Room	D1	Science	D8	Snr Toilets

Key

Ground Floor

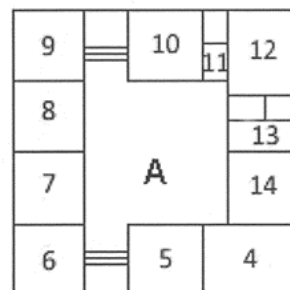
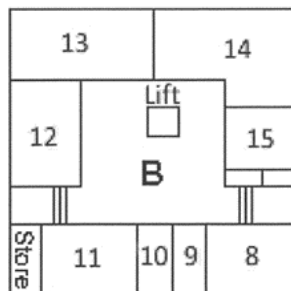
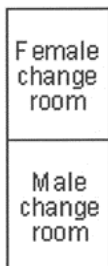
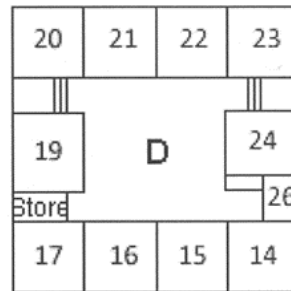
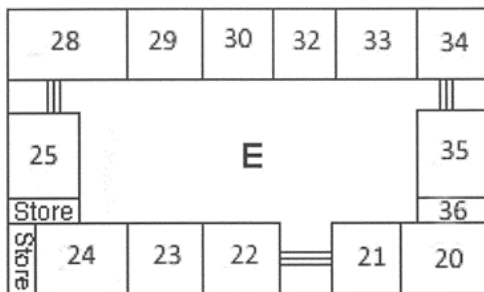


SCHOOL MAP—FIRST FLOOR

Staff rooms	B10 Home Economics	E36 HT Welfare
A12 HSIE	D24 Maths / Computing	
A13 Counsellor	E24 English	
B9 Industrial Arts	E32 Welfare Hub / STLA	

Key

First Floor





An initiative of

The Alannah
and Madeline
Foundation



Keeping children safe from violence



Warilla High School is an eSmart School.....

eSmart assists teachers, students and the whole school community embrace the benefits of technology and reduce exposure to cyberspace risks such as cyberbullying, identity theft, online sexual predation and accessing or sending inappropriate images and content.

As a school, we integrate cybersafety into our wellbeing policies, establishing clear procedures to deal with incidents, and delivering curriculum around the smart, safe and responsible use of technology.

More information can be obtained by visiting www.esmart.org.au





Stay up-to-date with upcoming events, awards and useful information as it happens straight to your device.

Like us on Facebook

Search

**Warilla High School –
Official**

<https://www.facebook.com/WarillaHigh>



Welcome Warilla High School Parent Portal

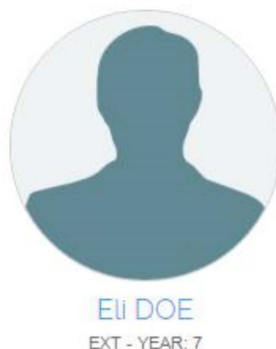


To get started, you will need to add a new Access Key to your Portal Account. The school should have provided this key to you. If you have not received a key, please contact the school directly.

Simply type the Access Key provided to you in the field below to add your first Access Key:

Note: Please don't use the key above, please use the one you received on your letter.

8. If everything went well, **your child/children** will appear in front of you.



For more guides and resources, please visit.

<http://www.warilla-h.schools.nsw.edu.au/our-school/sentral-resources>

The School Opal card

The School Opal card gives eligible students free or discounted travel between home and school using metro, train, bus, ferry and light rail services you nominate in your application.

Who can apply?

To be eligible for a School Opal card, students may need to live a minimum distance from their school:

Years K-2 (Infants)

There is no minimum distance.

Years 3-6 (Primary)

More than 1.6km straight line distance or at least 2.3km walking.

Years 7-12 (Secondary)

More than 2.0km straight line distance or at least 2.9km walking.



If you live too close to be eligible for free travel, you may still qualify for a School Term Bus Pass, which offers travel on buses between home and school at a discounted rate for the whole school term.

Who needs to apply

A new application is only required if the student has not had a School Opal card before.

If the student already has a School Opal card and is changing schools, campuses or home address, you will need to update their Opal card for the new school year before mid-December at apps.transport.nsw.gov.au/ssts

How to apply

Applications for next year open at the start of Term 4 this year.

Step 1

Once the new school has confirmed your child's enrolment, complete the application at apps.transport.nsw.gov.au/ssts

Step 2

The school endorses your application.

Step 3

Once Transport for NSW has approved the application, a School Opal card will be sent to the address provided on the application.



A parent or guardian must apply for students 15 years and under. Students 16 years and over can apply for themselves.



Better together

The School Opal card is only for travel to and from school. So it's a good idea to get a Child/Youth Opal card for travel after hours, on weekends or during school holidays.

Child/Youth Opal card benefits

- Concession fares across the Opal network
- Half-price travel after eight paid journeys each week*
- \$1 transfer discount for every transfer between modes (metro/train, ferry, bus or light rail) as part of one journey within 60 minutes from the last tap off†
- Set auto top up and link it to your credit or debit card so there's always enough value on the card to travel.

Find out more at transportnsw.info/opal or pick one up from an Opal retailer. To find a retailer in your area visit transportnsw.info/opal-retailers



Secondary students aged 16 and over can travel with a Child/Youth Opal card when carrying a NSW/ACT Senior Secondary Student Concession Card, available from school offices.

* Excluding Sydney Airport station access fee.

† The Opal Transfer Discount doesn't apply when transferring between light rail and Sydney Ferries.

Privacy

For information on how we handle personal information please refer to the Opal Privacy Policy at transportnsw.info/tickets-opal/opal/opal-privacy-policy and the School Pass Terms at apps.transport.nsw.gov.au/ssts/#/termsAndConditions



SCHOOL DATES - 2021

TERM 1 STARTS	Wednesday 27 January	School Development Day
	Thursday 28 January	School Development Day
	Friday 29 January	Years 7, 11 and 12 return
	Monday 1 February	Years 8, 9 and 10 return
HOLIDAYS START	Tuesday 6 April	
TERM 2 STARTS	Monday 19 April	School Development Day
	Tuesday 20 April	All students return
HOLIDAYS START	Monday 28 June	
TERM 3 STARTS	Monday 12 July	School Development Day
	Tuesday 13 July	All students return
HOLIDAYS START	Monday 20 September	
TERM 4 STARTS	Tuesday 5 October	All students return
	Thursday 16 December	Last day for students
	Friday 17 December	School Development Day
HOLIDAYS START	Monday 20 December	

Warilla High School has five School Development Days per year. These days are used for staff training, school and faculty planning and preparation of teaching programs. They are the first 2 days of Terms 1, first day Term 2 and Term 3 and the last day of Term 4.