



# WARILLA HIGH SCHOOL

PRINCIPAL: Ms M Brook BA Dip Ed JP M Ed  
DEPUTY PRINCIPAL: Mr P Hales Bed (Secondary)  
DEPUTY PRINCIPAL: Ms V Luckman BCA Dip Ed  
DEPUTY PRINCIPAL: Mrs D Masters B Ed B Eh B Psyc  
ABN: 18 246 198 266

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## SCHOOL ENROLMENT POLICY

Warilla High School maintains an enrolment ceiling, based on available permanent accommodation and total numbers in each year group. Within the enrolment ceiling a buffer in each year group is maintained to accommodate local students arriving during the school year. Places in the buffer are not offered to non-local students. Feeder schools for Warilla High are Barrack Heights, Flinders, Shell Cove, Shellharbour and Warilla Public schools. Parents and carers are encouraged to contact the school to clarify the local zone for Warilla High School.

It should be noted that non-local enrolments accepted by the primary school do not automatically guarantee an enrolment at Warilla High School. Such applications will be assessed as non-local applications. Non-local application based on 'sibling rights' is not the sole determination in offering a position.

### **General Principles Governing Year 6 – 7 Enrolment:**

According to Year 6 to 7 Department of Education Reference Guide.

- Parents/Carers are entitled to seek enrolment for their child at the local secondary school that is situated and which the child is eligible to attend.
- In addition to seeking enrolment at their local secondary school, Year 6 parents/carers may seek to enrol their child in the secondary school of their choice, but they should recognise that they have priority only in their designated local secondary school.
- Schools are required to establish an enrolment buffer to cater for anticipated future local enrolment demand, thereby seeking to ensure that every eligible local child has a place at his/her local school if he/she chooses to attend it.

### **Placement Panel:**

The placement panel will consider and make recommendations on all non-local enrolment applications. The decisions made by the placement panel are made within the context of the capacity of the school and the buffer retained for local students arriving later in the school year

- Year 6 into Year 7 Out of Area enrolment applications: The Placement Panel consists of the Deputy Principal with responsibility for that cohort, the incoming Year Advisor and a SASS officer. A decision will be made and subsequent appeals are directed to the Principal.
- Applications for enrolment into Years 8 -12, and Year 7 Out of Area after the commencement of the school year: The panel consists of the Deputy Principal responsible for the relevant year group, the relevant Year Advisor and a SASS officer. A decision will be made and appeals are directed to the Principal.
- At this point in time **NO** Out of Area enrolments will be accepted without the approval of the Director of Educational Leadership for the Lake Illawarra South School Network
- This policy is endorsed by the Warilla High School P&C. All decisions are ratified by a representative of the P&C executive.



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## Criteria for Non-local Enrolment Applications:

- At this point in time NO Out of Area enrolments will be accepted without the approval of the Director of Educational Leadership for the Lake Illawarra South School Network

## Waiting Lists:

A waiting list will be established for non-local students seeking enrolment if unsuccessful in the first round of offers. The size of the list will reflect the realistic expectation that vacancies will become available.

## Appeals:

If a parent/carer wishes to appeal a decision of the placement panel the appeal should be made to the Principal in writing. If an appeal cannot be resolved at the school level it will be referred to the Director of Educational Leadership for the Lake Illawarra South School Network who will consider the appeal and make a final determination.

Michelle Brook  
Principal